

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, August 15, 2012
The Utility Board met at Rushville City Utilities Office @ 5:00 P.M.

Brian Bess called the meeting to order.

Roll Call was taken.

Board Members Present:

Brian Bess
Greg Coffin
Michael Singleton
Tim Sheehan
Phillip Starkey

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Geoff Wesling	City Attorney
Michael Pavey	Mayor
Doug Burton	MaD Technical Services

Phil Starkey motioned to approve the board minutes from the July 18, 2012 meeting. Butch Singleton seconded the motion. The motion carried.

Les Day reviewed the financial report for the month of July. The Water Operating report showed no N.P.D.E.S. violations for the month. There were 30.83 million gallons of water pumped, with 28.13 million gallons of water treated. Water plant personnel responded to 10 service calls for billings and customer requests. There were 9 customer requests to check for leaks. There were 14 line locates. . There were 48 connects and 50 disconnects for the month, with the total customers being 3,033.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 18.63 million gallons of wastewater treated, for the month. It was reported that there was a total of 1.57 inches of precipitation, for the month.

There were 5 sewer complaints checked. There were 1,500 feet of sewer mains cleaned from sewer complaints. 7,700 gallons of septic sludge was accepted for the month of July. There were no dye tests ran.

Doug Burton from MaD Technical Services introduced himself to the Board. He discussed the automation process for the wells and liftstations. He told the Board that the communication system that his company would install would be wireless. Butch Singleton asked Les Day which project would be priority at this time. Les told the Board that the South Well field and Water plant would need to be completed first. Les told everyone that there is \$20,000.00 in the Construction fund that can be used and the remaining balance can be taken out of the Depreciation fund. Butch Singleton motioned that the Water Plant and South Well field be automated first using the balance in the Construction fund and then the remaining balance being taken out of the Depreciation fund. Tim Sheehan seconded the motion. The motion carried.

Les reviewed the Financial Report for July. The unaccounted loss was at 25%. Tim Sheehan discussed that with the age of City Utilities' inner structures it would probably be beneficial to hire a company to come in more often to do leak detections. Phil Starkey asked Les to get quotes for this project.

Les was asked about the water levels at the Well fields because of the lack of rain. Les told everyone that the South Well field's level has not dropped at all.

Les then told the Board members that he had received notice of a law suit from Rick Foust at 226 E. 8th Street. Mr. Foust is claiming that he had fell due to the meter pit sinking into the ground too far and that he has received injuries due to this fall. He is suing for \$500,000.00. Greg Coffin suggested that Les have City Utilities' employees go to the property and evaluate whether there is a leak on the customer's side of the meter pit causing the pit to sink, and it was also suggested that Les have the employees level up the meter pit. Brian Bess and Tim Sheehan suggested that there be a PM service set up to check all meter pits to make sure that they are level and lids are in place. Geoff Wesling will follow up on this matter.

Les also told everyone that there was a customer complaint at 210 E. 9th Street. One of the employees turned on his meter by accident. The house is in process of being remodeled and there were open water pipes in the house. Les told everyone that approximately 250 cubic feet of water went into the house before it was discovered. The property owner is complaining that there is mold damage due to the water entering the house. Les had discussed this situation with Mayor Pavey and it was decided that Les turn this matter over to City Utilities' insurance company.

The Capital Improvement Plan was discussed. Butch Singleton suggested that Les check with other City departments to see what their long-term plans are and possibly partner up with the other departments to share equipment instead of purchasing all the equipment necessary for the long-term projects.

Gina Jenkins told everyone that during the State Board of Accounts audit, she was told that the old accounts in the billing system still need to be removed from the computer. This project was tabled last year and that she is working on a new list to present to the Board members for next month's meeting to move this project forward and get it corrected. She also told everyone that even though these accounts will be removed from the computer, a record of these accounts will still be in place to re-coop money for these accounts.

Brian Bess told everyone that he, Phil Starkey, Gina and Les were present for the State Board of Accounts exit interview. It was discussed that Rushville City Utilities should be on an accrual based reporting system and that since taking over in 2010, Gina has been doing a cash based reporting

system. There is a need for a person to be brought in to help Gina learn the accrual accounting system and also help repair the accounting records to get them up to date. Also, the Ledger software needs to be used beginning January 1, 2013, and the board agreed that Keystone, the software company, could have someone come in and train Gina on the software.

Butch Singleton told the board that he had checked the claims for the month. Butch motioned to approve the claims. Phil Starkey seconded the motion. The motion carried.

Geoff Wesling wanted to update everyone on the situation with Steve Mohler. He stated that Mr. Mohler will going to court but the court date has not been scheduled yet.

Michael Singleton motioned to adjourn. Tim Sheehan seconded the motion. The motion carried.

The next meeting will be September 19, 2012 at 5:00 P.M.

There being no further business, the meeting was adjourned.